



Certified Lay Servant Checklist

Certified lay servants are professing members of a local church or charge who desire to serve the Church and who know and are committed to Scripture and the doctrine, heritage, organization, and life of The United Methodist Church. They have received specific training to witness to the Christian faith through spoken communication, to lead within a church and community, and to provide caring ministry. (*Book of Discipline* 2020/2024, ¶266)

Note: All Certified Lay Servants must submit a report to their charge conference annually (¶266.4.a).

Requirements for Initial Certification:

Date Completed

_____ Applied to and obtained recommendation from the pastor and the church council or charge conference of the local church in which applicant holds membership.	_____
_____ Completed Lay Servant Ministries BASIC course.	_____
_____ Completed an approved Lay Servant Ministries Advanced Course.* ◦ Name of Advanced Course: _____	_____
_____ Applied to and had qualifications reviewed by the district committee on Lay Servant Ministries.	_____

***Courses Approved for Certification:**

For a list of all classes approved by Discipleship Ministries as an Advanced Lay Servant Ministries (LSM) Class for initial and renewal certification, please refer to the Lay Servant Ministries Catalogue, <https://www.umcdiscipleship.org/resources/lay-servant-ministries-catalog>.

Online courses approved by Discipleship Ministries are available in an online-only format through beadisciple.com. Classes approved as Advanced LSM classes are clearly marked on the BeADisciple webpage.

Requirements for Continuing Certification:**Date Completed**

Note: All Certified Lay Servants must submit a report to their charge conference annually (§266.4.a).

Submitted a renewal application to the charge conference or church council where membership is held, giving evidence of satisfactory performance as a certified lay servant. _____

Obtained recommendation for renewal from the pastor and the church council or charge conference of the local church in which applicant holds membership. _____

Completed an approved Lay Servant Ministries Advanced Course* in the last three (3) years. _____

◦ Name of Advanced Course*: _____

Applied to and had qualifications reviewed by the district committee on Lay Servant Ministries. _____

Areas of Service:

Certified lay servants serve the local church, district, and conference in ways in which the lay servant's witness, leadership, and service inspires others to a deeper commitment to Christ and more effective discipleship. Through continued study and training, they assist and support the mission and ministries of the church.